

## BCS Tractor Policies

The Tool Library's policies regarding the BCS Tractor are for the safety of our members and staff, as well as to keep our equipment well-maintained and operable so that all members have equal opportunity of use.

- No Contractors. Modcon Living's Tool Library is a program for members to maintain & repair their homes & properties. The BCS is to be used for the address on file.
- BCS tractor/equipment is loaned for 2 days. Failure to return items by the return date will incur late fees. After 7 days, unreturned equipment will be considered stolen property and charges may be filed.
- Checkout fee for the BCS is \$50/checkout & you must be a member of Modcon Living's Tool Library.
- Late fees are as follows: \$25/day for BCS tractor & \$20/day for each attachment.
- Equipment must be returned in a clean condition to avoid a \$25 fine.
- The minimum size of land needed to use BCS tractor is 20' X 30' or 600 square feet.
- Borrowing privileges will be suspended if account balance is more than \$50.00.
- Borrower must participate in formal training prior to checking out BCS Tractor.
- A copy of insurance & photo ID for person picking up BCS tractor MUST be on file.
- BCS tractor users are responsible for lost, stolen, broken & damages, barring normal wear & tear. If lost, stolen, broken or damaged, the Tool Library member is responsible for cost of replacement/repair. If applicable, notifying the police of stolen property & reporting the theft to the Tool Library.
- If needed, Tool Library can provide additional items for safe storage, i.e. chain, lock, tarp, etc.
- BCS can only be checked out via online reservation with a minimum of 1-day notice & cannot be renewed.
- Additional documentation such as liability waiver, Income/Budget, Land agreement and/or garden lease may be requested, if applicable.
- The borrower is liable for any property damage caused by the use of the tractor/equipment including, but not limited to any damage caused by loading/unloading.
- Decisions regarding membership suspension or termination will be made at the discretion of Executive Director.

*Modcon Living reserves the right to refuse the loan of the BCS Tractor.*